



Para Los Niños Youth Development Services

To: Harvey Kawasaki, DCFS YDS Division Chief

Cc: LaSonya Gibbs, DCFS YDS Program Manager
Robbie Odom, CSA III

From: Danette McBride, Para Los Niños Director of Youth Development Services

Re: Para Los Niños Youth Development Services Open Positions

Date: May 26, 2011

Para Los Niños Youth Development Services the following open positions:
Education Services Coordinator
Tutors

Individuals in learning more about either position or applying should visit our website at at www.paralosninos.org. Resumes can be sent via email to hr@paralosninos.org.

Education Services Coordinator Job Description Overview

The Education Services Coordinator is responsible for overseeing education services for referred youth ages 14-15, which includes our tutorial services but also any linkages for youth ineligible for our program; developing linkages to other educational entities/programs/services; and, coordinating supplemental educational services and workshops for YDS program.

Education Services Coordinator Requirements

Candidates should have a Bachelor Degree from an accredited university, with an academic concentration in education, social work, psychology, counseling, child/adolescent development or a closely related field; however a Master's is preferred. This person should have experience working with adolescents (minimum of two years), and previous experience in working with youth in foster care.

Education Services Coordinator Salary

Salary for this position depends on education and experience.

Tutor Job Description Overview

Tutors are responsible for providing in-home one-on-one tutoring in English/Language Arts and Mathematics to youth in foster care between the ages 14-15, residing in South Los Angeles, Compton, Watts, Lynwood and/or Paramout. Tutor must integrate YDS' goals and objectives in their tutorials, according to the interests and needs of each student. Tutors work approximately 12-15 hours per week, between the hours of 3:30pm and 7:30pm.

Tutor Requirements

Candidates should have a B.A or currently enrolled in a higher education institute with a minimum of 15 completed units and a grade point average (GPA) of 3.0 or higher in academic subjects. Candidates must have availability throughout the week during after-school hours (3:30pm – 7:30pm), and some weekends. Specific times are based on the availability of youth and caretaker.

Tutor Salary

The Tutor position is a part-time hourly position: hourly pay is \$15.98 per hour.

For additional information, please see the attached job description.